

# Staff & Volunteer Background Check Form

## REVIEW POLICIES BEFORE AGREEING TO THE TERMS

### Harassment & Discrimination Policy

In accordance with federal, state, and local laws, CMYO prohibits any kind of harassment. CMYO is responsible for the enforcement of these laws among all its members and staff. Individuals with a grievance may make their concerns known by:

- a. Directly confronting the person engaged in harassment and reminding that person that such harassment is contrary to CMYO policy and must stop immediately
  
- a. If the individual does not wish to communicate directly with the individual engaging in the harassment or if such attempts have been unsuccessful, the individual should contact his or her CMYO conductor, or the Board President.

### Safety & Background Checks Policies

CMYO's staff is present at all activities, but we cannot always control the presence of outside guests at our host venues. Accordingly, we encourage parents and students to monitor and report any unusual strangers or behavior to our staff.

Any staff or volunteer that is in contact with students will be required to satisfy a background check prior to assisting with CMYO program.

### Terms for authorization to perform background check *(Print Name, Choose An Option, Sign)*

I, \_\_\_\_\_, HEREBY

**Option #1:** \_\_\_ I request the CMYO to contact me about processing a background check. If the background check is determined to be necessary, the fee will be \$10 at my expense.

**Option #2:** \_\_\_ DO NOT authorize a background check. I understand no contact with students will be allowed during any activity that allows me to be in a supervisory or authoritative role.

Signature \_\_\_\_\_ Date \_\_\_\_\_